

Purpose of the Group

The NoWAL Copyright Group will undertake the following:

- Brief and support the NoWAL board, including providing updates at committee meetings
- Promote good practice and guidance to NoWAL members
- Facilitate exchange of experience between members via events, training and the discussion list
- Represent NoWAL on national copyright groups, such as SCONUL
- Develop and maintain relevant webpages and resources on the NoWAL website.

Membership

The NoWAL Copyright Group is made up of the following members:

- Gordon Sandison (Chair) – University of Liverpool Library
- Neil Sprunt – University of Manchester Library
- Andrew Taylor – Liverpool Hope University Library

NoWAL board representative

Margaret Weaver - University of Cumbria

Discussion List

All members of the Group are automatically enrolled on the NoWAL Copyright JISC discussion list. However, the mailing list is open to all NoWAL members.

Meetings

The Group will meet twice a year at one of the member institutions, allowing for face-to-face discussions on relevant topics and themes. The Group will also use these meetings to develop and organise related training and events. Wherever possible, meetings and events should be scheduled for a minimum of half a day to ensure that it is a worthwhile use of staff time travelling to other member institutions.

Organisation & Governance

The group's Chair is drawn from one of the member institutions. The role of the Chair changes annually to allow for other members to gain experience of chairing a regional group. The Chair is responsible for:

- nominating a minute taker for each meeting
- developing meeting agendas
- identifying a suitable date for the meeting
- liaising with the host library to ensure that the relevant group member has arranged appropriate meeting/training rooms, refreshments, directions etc.
- circulating details of meetings to the group
- distributing summary notes of the meeting to the mailing list

Finance

Travel and expenses of the Copyright Group members will be borne by their institution. Expenses of invited speakers will be covered by NoWAL, subject to prior discussion with the NoWAL Operations Officer.

Accountability & Review

The Group will provide a report to the Board, on an annual basis, usually at the October meeting and AGM, which will review the relevance and value of its work and the terms of reference.